AOMC CLUB MANAGEMENT SEMINAR 2017

16.6.17

Austin Healey – Jaguar Club
23 Rosalie Street, Springvale

STREAMLINING YOUR CLUB'S OPERATIONS

Draft Agenda

0815 Registration and refreshments

0840 Welcome & Introduction – *Keith Mortimer (AOMC President)*
Issues: Laws and regulations continue to grow and impact on clubs.
Much time is spent on formal management and reporting obligations
Original purpose of Clubs is being eroded.

Program, Housekeeping issues, AOMC Business Items

0845 *Streamlining* Club Management – *Pat Timmons (Conscious Governance Pty Ltd)*
Governance Issues for Not For Profit Clubs
Strategic Planning on a shoe-string: how to get your planning going so it is quick,
How to identify and attract people who will truly add value to your committee
Skills matrix and succession planning for Committee members
Agenda management: neat tools to cut down on meeting waffle, and how to structure your agenda so the meeting is more strategic (so you can spend more time with your cars!!)
How to use questions to streamline meetings and decisions
Download Pat Timmons' Notes

1000 Club Newsletter Production - *Graham Deahl, Ann Isaacs*
Setup, Printing and Distribution
Download Ann Issacs Notes Download Graham Deahl's Notes

1030 Break - Coffee / Tea - 15 min
Handbooks
Delegate database update

1045 Use of Social Media – *Cameron Jenkins*
FaceBook, Twitter, Pinterest and more
Download Cameron Jenkins' notes

1120 Managing Club Databases - *Rachelle Dyer (Chrysler Restorers Club)*
Membership
Event participation
Mailing Lists
Download Rachelle Dyer's notes

1155 Questions from the floor

1200 Wrap Up and Closure – *Keith Mortimer*