



Governance is not a Dirty Word

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AOMC Club Management Seminar

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What is a club?

- A collection of individuals with a common interest who agree to come together in pursuit of a shared goal
- “I refuse to join any club that would have me as a member.” [Groucho Marx](#)
- Clubs and their members are a cross section of the wider community and therefore you are going to have every type of person represented – not everyone will get on or agree.
 - Know all's
 - Egotists
 - Technical people
 - Introverts & Extroverts
 - And many more

That's just the way it is – so how do we manage the diversity





The Foundations

Constitution & Bylaws

- What is it?
- Who knows their club constitution?
- Why is it important?

Club rules/ Code of conduct/ Policies

- What are these?
- Why do we have them?
- Where can they assist?

Do members agree to abide by these and how do you monitor?



Financial Management

Why is it Important?

- Members monies “its **not** your money Ralph”
- Ability to pay obligations when due – liquidity
- ASIC or Consumer Affairs



What tools do we have?

- Treasurers report to committee & Members
- Budget
- Segregation of duties
- Bank authorisation
- Approval processes



The Statutes

What does every club contain and need to survive?

Volunteers

Amazing people and no club would run without them

But

Did you know Volunteers have the similar rights (and responsibilities) as employees under many statutes eg

- The Occupational Health and Safety Act 2004 and related regulations (Vic)
- Equal Opportunity Act 2010 (Vic)
- The Privacy Act 1988 (Cwlth)



Risk Management

What Is risk management?

“The process of identifying, assessing and controlling financial, legal, strategic and security risks to an organization”

Why is it important for clubs?

- Survival
- Litigation

Common Risks for clubs

- Structure
- Accountability
- Succession



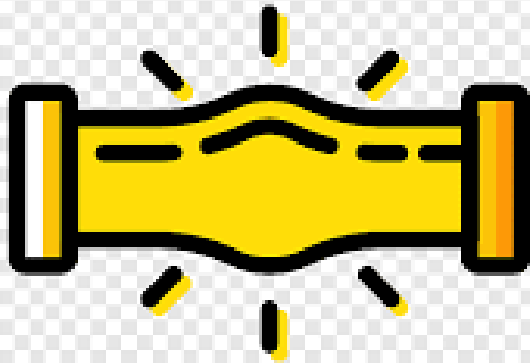


The role of your AOMC delegate

The role of a delegate is essentially

- A Conduit
- Transfer of Information
- Advising us of Club issues
- Advising of Club achievements or milestones
- Taking knowledge and resources back to club management
- Taking the experience of others back to club

- The delegate is your connection to something bigger





**Thank You
&
Questions**